



Board Election Pack and Board Member Role Description

May 2024

Directors UK is here to support directors throughout their careers by

- Negotiating the best deals for their copyright and promptly paying royalties
- Using our collective influence to improve directors' pay, working conditions and contractual terms
- Providing legal advice, career guidance and opportunities to develop skills.

We celebrate and promote the craft of screen directing, and we lobby government and industry partners on issues which impact screen directors.

We strive to make the TV and film industry a better one to work in, with opportunities and sustainable careers for everyone regardless of their background.

What the Board does

The Directors UK Board sets the strategy, policies and culture for your professional association. It acts in the interests of the organisation, its members and its employees. Board members do this by attending board meetings, acting as a point of contact for members, being available to the Directors UK team for advice and enquiries about the craft or the industry, and undergoing training in the legal and financial responsibilities of being a board director.

Over the years, the Board has guided our development so that Directors UK serves you as both a collective management organisation – collecting and distributing rights payments – and a professional association with an active membership offering.

We have secured groundbreaking copyright licensing deals on your behalf; we have launched industry-changing campaigns; and we represent directors when speaking to government bodies and policymakers.

And all of these things have been achieved under the support, guidance and leadership of the Directors UK Board.

Who are we looking for?

The purpose of the Directors UK Board is to ensure that we fully represent the rights and interests of directors. In standing for the Board, you will be willing to devote the necessary time and effort to serve Directors UK's aims and objectives on behalf of your fellow members.

As a director, you will already have many of the qualities needed to serve on the Board: strategic vision, good independent judgement, an ability to think creatively, a willingness to

speaking your mind, and the ability to work in a team. You will be a leader with integrity, objectivity and accountability.

You could be at any stage in your career, working in any medium or genre, from any background, and based in anywhere in the UK.

You do not need prior experience of serving on a board, and successful candidates will be given a full induction as well as training on the legal duties, responsibilities and liabilities of directorship.

Your responsibilities and commitments

As a member of the Directors UK Board, you are a company director. [Read this from Companies House to understand some of your legal duties.](#)

The Full Board meets five or six times a year. Those serving as Chair or Vice-Chair also attend additional Management Board meetings four times a year and those serving as Chair or Vice-Chair also attend additional Risk and Audit Committee meetings three times a year. Meetings are usually held in our London office, with the option to attend virtually if unavoidable.

A general Board member is expected to dedicate up to 12 days per annum to fulfilling their role. A Vice-Chair is expected to dedicate up to 25 days per annum, and the Chair of the Board up to 50 days per annum. If you are elected chair of a committee this will also require additional time. Board positions are paid positions.

Please find out more about the requirements of a role on the Board by reading the [Board Member Role Description](#) below and our [FAQs](#) before submitting your nomination form.

Key upcoming dates for 2024

Tuesday 2 October	Management Board meeting
Tuesday 15 October	Full Board meeting
Tuesday 22 October	Risk and Audit Committee meeting
Tuesday 19 November	Full Board meeting

Election timeline

Wednesday 1 May	Nominations open
Friday 31 May	Nominations close at midday
Tuesday 11 June	Voting opens
Wednesday 10 July	Voting closes at 10.30am and successful candidates will be contacted during the day
Thursday 11 July	The result of the election will be announced at the Directors UK AGM

Board Member Role Description

The Directors UK Board as a whole is collectively responsible for the success of Directors UK.

The Board's role is to:

- Promote the long-term sustainable success of Directors UK, generating value for members
- Support Directors UK's management in establishing Directors UK's purpose, strategy and values and satisfy itself that these and its culture are aligned
- Ensure that the necessary resources are in place for Directors UK to meet its objectives and measure performance against them
- Establish a framework of prudent and effective controls, which enable risk to be assessed and managed
- Ensure effective engagement with, and encourage participation from, members and stakeholders
- Be satisfied that Directors UK's policies and practices for its people are consistent with its values and support its long-term sustainable success
- Ensure that Directors UK abides by the Collective Management of Copyright (EU Directive) Regulations 2016.

The role of a board director is a varied one, and there are different responsibilities. You are expected to perform your duties (whether statutory, fiduciary or common law) faithfully, diligently and to a standard commensurate with the functions of your role and your knowledge, skills and experience.

As a board director you must:

- Understand and exercise your powers under, and abide by, the Articles of Association
- Take decisions objectively in the interests of Directors UK and its membership as a whole

- Disclose the nature and extent of any direct or indirect interest you may have in any matter being considered at a Board or committee meeting and, except as permitted under the Articles you will not vote on any resolution of the Board, or of one of its committees, on any matter where you have any direct or indirect interest
- Understand and abide by Directors UK's Code of Conduct and other relevant internal policies
- Not do anything that would cause you to be disqualified from acting as a director.

In your role as a board director, you will be required to be involved in a wide range of activity, including but not limited to:

- Constructively challenge and help develop proposals on strategy
- Provide expertise about directing to Directors UK management based on experience as a working screen director
- Build good working relationships with Directors UK senior team and other people in the organisation
- Attend Directors UK board meetings, committee meetings, member meetings and events as required, reading required paperwork in advance. In the event that you are unable to attend a Board meeting it is expected that you will provide comments and questions in advance to the Chair
- Scrutinise the performance of the Management Board and other standing committees. Satisfy yourself on the integrity of financial information and that appropriate controls and systems of risk management are in place, robust and defensible
- Determine appropriate levels of remuneration and have a role in appointing and, where necessary, removing, the Chief Executive, and in succession planning
- Should you be appointed to the role of Chair, Vice-Chair or Committee Chair, you will liaise with the Directors UK CEO and/or the CFO in advance of Board meetings to review and agree agendas, paperwork and stay informed on key actions. You must chair meetings effectively and ensure action points are followed up on in a timely fashion. Key points of note and actions will be reported to the Full Board by the Chairs.

If you are elected as Associate member representative, you will be required to:

- Represent the experience and interests of Associate members

If you are elected as Successor member representative, you will be required to:

- Represent the experience and interests of members receiving and managing rights payments for the estates of deceased members

If you are elected as Nations and Regions representative, you will be required to:

- Represent the experience and interests of members who either live or regularly work in the nations or regions outside of London and the South East

Person Specification

- Passionate about the craft of directing and an advocate for the profession
- Good, independent judgement
- Strategic vision
- An ability to think creatively
- A willingness to speak your mind
- An ability to work effectively as a member of a team
- A leader with integrity, objectivity, accountability, openness and honesty.